**Present**: Councillors: Robertson, Kanwar and Saunders,

Khumbula

Andrea Vincent (Town Clerk),

*The Clerk welcomed everyone to the meeting and asked that the housekeeping rules were observed.*

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| **PC23/010** | **1**.**Apologies for absence:**  Cllrs Campbell, and Forbes |
| **PC23/011** | **2.Absent**  None |
|  | **3. Vote in a chair**  Cllr Saunders nominated, and Cllr Robertson 2nd Unanimously resolved that Cllr Kanwar should chair |
| **PC22/012** | **3. To receive Councillor declarations of interest on any matter on the agenda**: *Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting*  None declared |
| **PC22/013** | **4. To Receive staff updates**  i. the staff team update was received both verbal and in town clerks report.  ii. the means to employ the two extra posts was agreed in principle at the last meeting held on 10th October and the committee agreed to propose to full council in March. |
| **PC22/014** | **5. To agree next meeting date**  Deferred to the Annual Meeting. |
| **PC22/015** | **To agree** that under the Public Bodies (Admission to Meetings) Act 1960 the public and representatives of the press and broadcast media are to be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.  **Proposed** by Cllr Saunders and **seconded** by Cllr Khumbula and unanimously agreed. |
| **PC22/016** | **To discuss staffing update**  The work of Environmental Enforcement Officer Contract was discussed, and it was **RESOLVED** to renew the contract as per the hours currently in force. Cllr Saunders Proposed Cllr Lewis 2nd Unanimous vote in agreements |

There being no further business to discuss the Chair closed the meeting at 18:50

The next scheduled meeting is due to decide at the next annual council meeting at the Town Hall Wolverton.

Signed as a true and accurate record.

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Chair